

## Application & Supporting Materials Deadline

- Please ensure that the Parent Financial Statement (PFS) and **all required** documents and supporting materials are **submitted** by the following dates: *(An incomplete file will not be reviewed.)*
  - Returning Families to SC: **December 6, 2024**
  - New Applicant Families: **January 10, 2025**

## STEP 1: Complete and Submit the Online Admission Application for Sierra Canyon Applicant Families

- Indicate that you are applying for financial aid on the Sierra Canyon online admission application (new families only).

## STEP 2: Complete and Submit the Parents' Financial Statement

- Starting on September 3, 2024, visit the School and Student Services (SSS) website - <https://sssandtadsfa.my.site.com/schoolportal/> and begin your financial aid application (PFS).
  - Complete a Parents' Financial Statement (PFS) using your family's estimated 2024 and completed 2023 financial information. The PFS needs to be as accurate an estimate of your income and current assets.
  - If necessary, include information about extenuating circumstances regarding your finances in the Other Considerations section of the PFS.
  - List Sierra Canyon as a school that should receive a copy of the results (SC code is 4093).
  - Pay the \$60 application fee and submit the PFS. Fee waivers are automatically issued to families who meet SSS income requirements.

## STEP 3: Upload Required Tax Documents and Supporting Materials

- Upload the following required tax documents directly to the SSS website on the "My Documents" page. All documents must be non-password protected.
  - 2023 Complete Federal Tax Return including all Schedules
  - 2023 W-2 and/or Form 1099
  - Business Owners with an S-Corp and/or Partnership listed on a Schedule E must upload the corresponding K-1s and Forms 1065 and/or 1120S
  - Current Bank Statements including savings account (2 months as single PDF)
  - Current Pay stub for each parent
  - Any child support, custody arrangement, spousal support agreement that indicate educational expenses
  - A signed **4506 IRS form**
  - A written explanation of any unusual circumstances that have affected your family's financial situation this year that you would like Sierra Canyon to consider (upload in additional document section)
- For new applicant families, we will need complete 2023 tax return and a 2024 W-2 for both parents uploaded by February 1, 2025.

Other inquiries regarding financial aid can be directed to the Office of Financial Aid at **(818) 882-8121, ext. 1142** or at **fa@sierracanyonschool.org**.